

ELATT

Background

ELATT is a registered charity and a company limited by guarantee. It provides free vocational and Skills for Life training to local unemployed adults, and also delivers Train to Gain courses to help employed people improve their job prospects and job security in the existing current climate.

Approximately 43% of learners live locally in Tower Hamlets and Hackney, while the rest travel to the ELATT offices from various parts of London.

ELATT employs 28 staff and is based in two locations: Spitalfields in Tower Hamlets, and Kingsland Road.

Sustainable purchasing

ELATT demonstrates that a sustainable approach to procurement is achievable, even for a charity working within a modest budget.

Green suppliers are selected for products such as:

- Paper
- Cleaning products
- Tea/coffee etc.

ELATT has a policy of only placing large orders once a month to reduce the number of transport movements.

Energy suppliers are reviewed

annually to ensure that the best Green tariffs are selected.

IT equipment is replaced with more energy efficient equipment when new items are purchased. Review Allocation of Electronic Equipment is performed by the IT team every three months.

ELATT has a travel plan in place. All staff and learners travel to the offices via public transport, cycling, or on foot.

Energy efficient lightbulbs are purchased.

Implementation

Initiatives are usually implemented within six months. Senior management approves proposals and the initiatives are implemented by staff and learners.

ELATT has five Green Champions who regularly review green initiatives and inform everyone else of the latest actions, targets and achievements.

Policy

ELATT has had a Green Policy in place since 2004 and it is reviewed and updated annually. Its Procurement Policy favours green, environmentally friendly and organic produce.

Communicating with stakeholders

A range of media is used to ensure that all interested parties are made aware of the latest initiatives and achievements on sustainability issues. These include:

- Poster campaigns
- Public Events
- Including green initiatives and results in learner/staff handbooks.
- Including green initiatives and results in staff inductions and learner/staff meetings
- Weekly emails on green initiatives.

Business benefits

Real benefits have been realised by ELATT's approach to sustainable procurement. This is felt in two ways:

1. Reduced expenditure from lower energy bills and reduced paper wastage
2. Increased financial support from a number of funders.

Results

ELATT was awarded Greenmark Level 1 in January 2008.

Looking to the future

ELATT is planning to recruit more Green Champions and is planning a range of activities aimed at encouraging the public to think and act more sustainably.

Contact

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